

# INTER-OFFICE MEMORANDUM

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Office of Accounts and Control

**TO:** Chief Financial Officers  
State Departments and Agencies

**DATE:** July 1, 2003

**FROM:** Lawrence C. Franklin, Jr., State Controller

**SUBJECT: NO CHANGE IN MILEAGE REIMBURSEMENT RATE**

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Effective July 1, 2003, the rate used to reimburse state employees for use of their personally-owned vehicles on state business will remain at \$0.36.

This rate should also be used to reimburse volunteers who use their own vehicles on state business.

Please call me at 222-6731 with any questions concerning this subject matter.

/hh  
CFO:03-57